

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
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**NURSING HOME ADMINISTRATOR EXAMINING BOARD
TELECONFERENCE**

Room 121C, 1400 East Washington Avenue, Madison, WI

Contact: Gail Sumi (608) 261-2393

THURSDAY, November 5, 2009

The following agenda describes the issues that the Board, Council, Committee or Section plans to consider at the meeting. At the time of the meeting items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board, Council, Committee or Section.

SCREENING PANEL

9:00 A.M.

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda

B. Approval of Minutes (August 6, 2009)

Elections of the Board's 2010 Leadership – Chair, Vice Chair and Secretary

Appoint the Following Representatives and Liaisons

- Board's Representatives to Screening Panel by Board Chair
- Education and Examination Liaison and Alternate
- Monitoring Liaison and Alternate
- Travel Liaison

C. Administrative Report – Gail Sumi, Division Administrator

- Discussion and Adoption of the Proposed 2010 Meeting Dates
- Review of Fairfield Inn – New Madison Hotel for Board
- Staffing Changes at DRL

D. Presentation of Proposed Stipulation in the Matter Regarding Brook Sullivan, NHA – 06 NHA 011 by Attorney Jim Polewski

Presentation of Proposed Stipulations by Division of Enforcement or any Submitted after Printing of the Agenda

Legislative/Administrative Rules

E. Review and Deliberation of LRB 3464/1, relating to the requirements for examinations for nursing home administrator licenses and for reciprocal nursing home administrator licenses, creating an exemption from such requirements, and granting rule-making authority.

Examination, Education and Experience Issues

F. APPEARANCE 9:50 a.m. – Susan Bird, DRL Exam Specialist Senior – Exam Review Process –

Discuss Upcoming Timeline for Next Review

Miscellaneous Correspondence/Information

Travel

Report from David Egan regarding the National Association of Long Term Care Administrator Boards (NAB) Conference October 28-30.

New Business

Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.

Monitoring Report or any submitted after mailing of Agenda

G. Deliberation of Case Closing in the Matter of JW, NHA – 09 NHA 014

H. Deliberation of Case Closing in the Matter of GR, NHA – 06 NHA 019

I. Deliberation of Case Closing in the Matter of KW, NHA – 06NHA 021

J. Deliberation of Case Closing in the Matter of WH, NHA - 09 NHA 037

K. Deliberation of Case Closing in the Matter of MN, NHA – 09 NHA 002

L. Deliberation of Case Closing in the Matter of TS, NHA – 06 NHA 028

M. Deliberation of Case Closing in the Matter of GH, NHA/JH, NHA – 09 NHA 047

Case Closings and Case Status Report or any submitted after mailing of Agenda

N. Deliberation of Proposed Stipulation in the Matter Regarding Brook Sullivan, NHA – 06 NHA 011– Case Advisor, David Egan

Deliberation on Proposed Stipulations or any signed after mailing of agenda

Deliberation on Proposed Administrative Warnings or any received after printing of agenda

O. 10:40 a.m. - Appearance Request for Review of Administrative Warning in 05NHA029

Proposed Decision or any signed after printing of agenda

Petitions for Rehearing received after the mailing of agenda

Request for Class 1 Hearings or any requested after printing of agenda

Application Review or any submitted after printing of agenda

Renewal of License or any submitted after printing of agenda

Reinstatement Requests or any submitted after printing of agenda

Examination Issues

Consulting with Legal Counsel

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.