

**REAL ESTATE APPRAISERS APPLICATION
ADVISORY COMMITTEE
MINUTES
JULY 27, 2006**

PRESENT: Marla Britton, Frank D. Hopp (joined meeting at 10:08 a.m.), Larry R. Nicholson, Ursula Volk, Linda Verbecken, Donald Chudnow, Gary Gruenisen, Anthony Hearn, Lynn Gregorash (joined meeting at 10:14 a.m.), and Harvey Simmons

EXCUSED: Karen Scott and Steve Vitale

STAFF PRESENT: Tim Wellnitz, Bureau Director; Nicole Goodman, Bureau Assistant; Other Department staff were present for portions of the meeting

CALL TO ORDER

Marla Britton called the meeting to order at 10:06 a.m. A quorum of 10 members was present.

ADOPTION OF AGENDA

MOTION: Ursula Volk moved, seconded by Linda Verbecken, to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES (June 6, 2006)

MOTION: Larry Nicholson moved, seconded by Frank Hopp, to approve the minutes of June 6, 2006 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT – TIM WELLNITZ, BUREAU DIRECTOR

Welcome New Members to the Real Estate Appraisers Application Advisory Committee, Introductions

Mr. Wellnitz welcomed the new Committee members. The Committee members introduced themselves and gave a brief history of their backgrounds.

**REVIEW AND RECOMMENDATIONS ON APPLICATION
FORMS AND PROCEDURES**

Update on Committee Request Related to “USPAP Comments from the Real Estate Appraisers Application Advisory Committee”

Mr. Wellnitz informed the Committee that this has been posted on the Department’s website and will be provided with application materials shortly.

Requesting Comparable Data Sheet from the Applicant

The Committee discussed whether or not a work file is necessary when reviewing reports.

MOTION: Gary Gruenisen moved, seconded by Larry Nicholson, to recommend that the Department give the applicant the option of providing their work file and also stating that their work file may be requested at a later time along with additional information. Motion carried unanimously.

INFORMATIONAL ITEMS

At the Real Estate Appraisers meeting it was recommend that a statement be added to the application asking the applicant if they are aware of any pending investigations against them by the Division of Enforcement.

Marla Britton reminded the Committee of the importance of completing the reviews and getting them back to Nataya Sizemore in a timely fashion.

CLOSED SESSION

MOTION: Lynn Gregorash moved, seconded by Ursula Volk, to convene to Closed Session to consider licensure or certification of individuals pursuant to s. 19.85(1)(b), Stats., and to consider individual histories pursuant to s. 19.85(1)(f), Stats. Roll Call Vote: Marla Britton-yes; Frank D. Hopp-yes; Larry R. Nicholson-yes; Ursula Volk-yes; Linda Verbecken-yes; Lynn Gregorash-yes; Donald Chudnow-yes; Gary Gruenisen-yes; R Anthony Hearn-yes; Harvey Simmons-yes. Motion carried unanimously.

Open Session recessed at 10:59 a.m.

RECONVENE TO OPEN SESSION

MOTION: Lynn Gregorash moved, seconded by Larry Nicholson, to reconvene into Open Session at 1:04 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

APPRAISAL REPORTS REVIEWED ON JULY 27, 2006

BERRY BERDAL – AQB

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department issue a notice of intent to deny Berry Berdal's appraisal reports subject to receipt of two additional reports that complies with USPAP and subject to approval by the reviewing appraiser. Motion carried unanimously.

CARL BERGLUND – AQB

MOTION: Linda Verbecken moved, seconded by Ursula Volk, to recommend that the Department approve Carl Berglund's appraisal reports as submitted. Motion carried unanimously.

GREGORY BRZAKALA – AQB

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend that the Department approve Gregory Brzakala's appraisal reports as submitted with coaching comments. Motion carried unanimously.

DONALD BUCHANAN – LICENSED

MOTION: Linda Verbecken moved, seconded by Lynn Gregorash, to recommend that the Department table Donald Buchanan's appraisal reports until a response from his supervisor is received. Motion carried unanimously.

LOUISE BYE – AQB

MOTION: Frank Hopp moved, seconded by Harvey Simmons, to recommend that the Department issue a notice of intent to deny Louise Bye's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

JEFFERY CORBETT – CERT. RESIDENTIAL

MOTION: Harvey Simmons moved, seconded by Anthony Hearn, to recommend that the Department deny Jeffery Corbett's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

JUAN CRUZ – LICENSED

MOTION: Linda Verbecken moved, seconded by Ursula Volk, to recommend that the Department deny Juan Cruz's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

MATTHEW DUSEK – CERT. RESIDENTIAL

MOTION: Lynn Gregorash moved, seconded by Frank Hopp, to recommend that the Department issue a notice of intent to deny Matthew Dusek's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested

information subject to approval by the reviewing appraiser. Motion carried unanimously.

DARREN FISHER – LICENSED

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department issue a notice intent to deny Darren Fisher's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

CHARLES FULLER III – LICENSED

MOTION: Lynn Gregorash moved, seconded by Linda Verbecken, to recommend that the Department issue a notice of intent to deny Charles Fuller III's appraisal reports subject to receipt of two additional reports that complies with USPAP and subject to approval by the reviewing appraiser. Motion carried unanimously.

STACY KARCZ – CERT. GENERAL

MOTION: Lynn Gregorash moved, seconded by Donald Chudnow, to recommend that the Department table Stacy Karcz's application. Motion carried unanimously.

TODD KOWALEWSKI – LICENSED

MOTION: Anthony Hearn moved, seconded by Frank Hopp, to recommend that the Department approve Todd Kowalewski's appraisal reports as submitted with coaching comments. Motion carried unanimously.

TROY KRUSER – CERT. GENERAL

MOTION: Linda Verbecken moved, seconded by Larry Nicholson, to recommend that the Department approve Troy Kruser's appraisal reports as submitted with coaching comments. Motion carried unanimously.

RICHARD MICHELS – CERT. RESIDENTIAL

MOTION: Larry Nicholson moved, seconded by Ursula Volk, to recommend that the Department issue a notice of intent to deny Richard Michels' appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

MICHAEL QUIST – CERT. RESIDENTIAL

MOTION: Anthony Hearn moved, seconded by Donald Chudnow, to recommend that the Department deny Michael Quist's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

RICHARD ROGOWSKI – CERT. RESIDENTIAL

MOTION: Lynn Gregorash moved, seconded by Larry Nicholson, to recommend that the Department approve Richard Rogowski's appraisal reports as submitted with coaching comments. Motion carried unanimously.

DARRIN SCHWAAB – CERT. GENERAL

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend that the Department table Darrin Schwaab's appraisal report. Motion carried unanimously.

RICHARD SOCH – LICENSED

MOTION: Linda Verbecken moved, seconded by Larry Nicholson, to recommend that the Department recommend that the Department approve Richard Soch's appraisal reports as submitted. Motion carried unanimously.

ANDREW TILLMAN – CERT. RESIDENTIAL

MOTION: Anthony Hearn moved, seconded by Ursula Volk, to recommend that the Department deny Andrew Tillman's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

KRISTY WAWERSIK – LICENSED

MOTION: Linda Verbecken moved, seconded by Donald Chudnow, to recommend that the Department issue a notice intent to deny Kristy Wawersik's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

VICKY WEIBERG – LICENSED

MOTION: Ursula Volk moved, seconded by Gary Gruenisen, to recommend that the Department deny Vicky Weiberg's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

ALFRED WILLIE III – AQB

MOTION: Frank Hopp moved, seconded by Harvey Simmons, to recommend that the Department deny Alfred Willie III's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

JEFFREY WINTER – CERT RESIDENTIAL

MOTION: Donald Chudnow moved, seconded by Larry Nicholson, to recommend that the Department issue a notice of intent to deny Jeffrey Winter's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

GEORGE YOUNG – CERT. RESIDENTIAL

MOTION: Linda Verbecken moved, seconded by Anthony Hearn, to recommend that the Department issue a notice of intent to deny George Young's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

LAWRENCE ZEGERS – CERT. RESIDENTIAL

MOTION: Larry Nicholson moved, seconded by Anthony Hearn, to recommend that the Department recommend that the Department approve Lawrence Zegers appraisal reports as submitted. Motion carried unanimously.

VISITORS COMMENTS

None.

ADJOURNMENT

MOTION: Linda Verbecken moved, seconded by Ursula Volk, to adjourn the meeting at 1:19 p.m. Motion carried unanimously.

Next meeting: September 12, 2006