

**REAL ESTATE APPRAISERS APPLICATION
ADVISORY COMMITTEE
MINUTES
OCTOBER 16, 2008**

PRESENT: Donald Chudnow, Linda Verbecken, Ursula Volk, Thomas Kneesel, Greg Landretti, Frank D. Hopp, Lynette Ketcham, Gary Gruenisen and Anthony Hearn (joined the meeting at 10:18 a.m.)

EXCUSED: Lynn Gregorash, David Wagner, and Larry Nicholson

STAFF PRESENT: Yolanda McGowan, Bureau Director; Ruby Jefferson-Moore, Legal Counsel; and Nicole Goodman, Bureau Assistant

GUESTS: Christopher Suik; Rita Hubanks; Ed Potter, Village of Mt. Pleasant

CALL TO ORDER

Linda Verbecken, Chair, called the meeting to order at 10:03 a.m. A quorum of eight members was present.

ADOPTION OF AGENDA

MOTION: Greg Landretti moved, seconded by Frank Hopp, to approve the agenda as written. Motion carried unanimously.

APPROVAL OF SEPTEMBER 4, 2008 MINUTES

Amendments to Minutes:

- Add Kelly Niesen, Credentialing, to “Staff Present”

MOTION: Frank Hopp moved, seconded by Ursula Volk, to approve the minutes of September 4, 2008 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT – YOLANDA MCGOWAN, BUREAU DIRECTOR

Discussion Regarding Completion of Application Reviews

Yolanda McGowan discussed completion of application reviews in a timely manner. The Committee reviewed and discussed different approaches to complete appraisal reports in a timely manner.

DISCUSSION AND APPROVAL OF APPROPRIATE APPRAISAL STANDARDS TO BE USED IN THE REVIEW PROCESS

Ruby Jefferson-Moore informed the Committee the Appraisal Standards Board is revising USPAP for the 2010-2011 exposure draft. The Committee requested that this be placed on the next agenda for further discussion.

APPRAISAL SUBCOMMITTEE

Review and Discuss Appraisal Subcommittee (ASC) 8/27/08 Correspondence Pertaining to Revisions to Appraisal Subcommittee (ASC) Policy Statement 10G

Ruby Jefferson-Moore reviewed the Appraisal Subcommittee's correspondence regarding revisions to policy statement 10G with the Committee.

Ruby Jefferson-Moore informed the Committee that the Appraisal Subcommittee will be visiting the Department next October.

MISCELLANEOUS INFORMATION/CORRESPONDENCE

CLOSED SESSION

MOTION: Anthony Hearn moved, seconded by Greg Landretti, to convene to Closed Session to consider licensure or certification of individuals pursuant to § 19.85(1)(b), Stats., and to consider individual histories pursuant to § 19.85(1)(f), Stats. Roll Call Vote: Donald Chudnow-yes; Linda Verbecken-yes; Ursula Volk-yes; Thomas Kneesel-yes; Greg Landretti-yes; Frank D. Hopp-yes; Lynette Ketcham-yes; Gary Gruenisen-yes; and Anthony Hearn-yes. Motion carried unanimously.

Open Session recessed at 10:40 a.m.

RECONVENE TO OPEN SESSION

MOTION: Anthony Hearn moved, seconded by Donald Chudnow, to reconvene into Open Session at 1:20 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

APPRAISAL REPORTS REVIEWED ON OCTOBER 16, 2008

JEFFREY CLARKSEN - LICENSED

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend that the Department approve Jeffrey Clarksen's appraisal reports as submitted with coaching comments. Motion carried unanimously.

LINDSEY CZERWONKA - AQB

MOTION: Donald Chudnow moved, seconded by Greg Landretti, to recommend that the Department approve Lindsey Czerwonka's appraisal reports as submitted with coaching comments. Motion carried unanimously.

JOEL FALLIN – CERT. RESIDENTIAL

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend that the Department issue a notice of intent to deny Joe Fallin's appraisal reports subject to receipt of two additional reports that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

TRACI FISCHER - AQB

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to recommend that the Department deny Traci Fisher's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

MICHAEL FISCHER - AQB

MOTION: Thomas Kneesel moved, seconded by Greg Landretti, to recommend that the Department issue a notice of intent to deny Michael Fischer appraisal reports subject to receipt of two additional reports that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

LAURIE HANSEN – CERT. RESIDENTIAL

MOTION: Greg Landretti moved, seconded by Donald Chudnow, to recommend that the Department approve Laurie Hansen's appraisal reports as submitted with coaching comments. Motion carried unanimously.

LISA HANSON – CERT. RESIDENTIAL

MOTION: Frank Hopp moved, seconded by Gary Gruenisen, to recommend that the Department deny Lisa Hanson's appraisal reports as submitted because the reports do not comply with USPAP and refer to DOE. Motion carried unanimously.

JOEL HEDEMAN – CERT. GENERAL

MOTION: Greg Landretti moved, seconded by Ursula Volk, to recommend that the Department issue a notice of intent to deny Joel Hedeman's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested

information subject to approval by the reviewing appraiser. Motion carried unanimously.

GLENN HOREJSI – CERT. RESIDENTIAL

MOTION: Lynette Ketcham moved, seconded by Donald Chudnow, to recommend that the Department issue a notice of intent to deny Glenn Horejsi's appraisal reports subject to receipt of two additional reports that complies with USPAP and the work files for both reports and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

RITA HUBANKS - LICENSED

MOTION: Anthony Hearn moved, seconded by Donald Chudnow, to recommend that the Department table Rita Hubanks' appraisal reports. Motion carried unanimously.

DOMINIC LANDRETTI – CERT. GENERAL

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to recommend that the Department approve Dominic Landretti's appraisal reports as submitted. Motion carried unanimously.

MICHAEL LOHMEIER – CERT. GENERAL

MOTION: Anthony Hearn moved, seconded by Ursula Volk, to recommend that the Department approve Michael Lohmeier's appraisal reports as submitted. Motion carried unanimously.

DAVID MERVOSH - LICENSED

MOTION: Gary Gruenisen moved, seconded by Greg Landretti, to recommend that the Department deny David Mervosh's appraisal reports as submitted because the reports do not comply with USPAP and refer the supervisor to DOE. Motion carried unanimously.

KURT PIOTROWSKI - LICENSED

MOTION: Anthony Hearn moved, seconded by Donald Chudnow, to recommend that the Department approve Kurt Piotrowski's appraisal reports as submitted with coaching comments. Motion carried unanimously.

JACK POULSON - AQB

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to recommend that the Department approve Jack Poulson's appraisal reports as submitted with coaching comments. Motion carried unanimously.

GENEA SMITH – CERT. RESIDENTIAL

MOTION: Anthony Hearn moved, seconded by Greg Landretti, to recommend that the Department deny Genea Smith's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

ROBERT STEVENS - AQB

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to recommend that the Department deny Robert Stevens' appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

KYLE VEENSTRA – CERT. GENERAL

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend that the Department deny Kyle Veenstra's appraisal reports as submitted because the reports do not comply with USPAP and to refer the applicant and supervisor to DOE. Motion carried unanimously.

VISITORS COMMENTS

None.

ADJOURNMENT

MOTION: Gary Gruenisen moved, seconded by Ursula Volk to adjourn the meeting at 1:26 p.m. Motion carried unanimously.