# Wisconsin Department of Regulation & Licensing

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## PHARMACY EXAMINING BOARD

FOREIGN GRADUATE INFORMATION

**Q. What is a foreign graduate internship and how do I qualify?**

It is the practice of pharmacy by a person who has first filed an application with the board for original licensure and has not graduated from a professional Bachelor of Science degree in pharmacy or Doctor of Pharmacy degree granting institution located in this or another state.

**Q. How do I sign up?**

(1) File an application with the board for original licensure.

(2) You cannot perform duties as a foreign graduate intern or receive credit for hours participating in a foreign graduate internship until you file an application for original licensure with the board and the below required documentation is received and approved by the board.

1.) Application form #608 completed with the Department fee.
2.) Copy of your translated diploma.
3.) Professional Education form #2512 completed and returned to the board office. This form must come directly from the school.

**Q. When am I eligible to take examinations?**

You will not be admitted to the NAPLEX or MPJE examination prior to first filing proof with the board of obtaining certification by the "Foreign Pharmacy Graduate Examination Committee" (FPGEC) and being within 360 credit hours of completing an internship in the practice of pharmacy.

**Q. How do I prove how many hours I earned?**

Your supervising pharmacist will certify the number of hours worked by you under supervision. The form used is called a "certification form". You will supply the certification form to your supervising pharmacist who will complete it and have it notarized. The certification form will then be submitted to the board either by you or your supervising pharmacist.

**Q. Where do I get a form for certification?**

The license application contains a form for the certification, #2534. Therefore, the certification will be a part of your application process. For additional copies needed you can obtain this form on the Department Web site at www.drl.state.wi.us.

**Q. Who keeps my completed certification forms prior to my submitting them to the board?**

Either you or your supervising pharmacist may keep and submit any completed certification forms, it is your choice. You are solely responsible for the safekeeping of completed certification forms even if your supervising pharmacist keeps them on your behalf.

# Wisconsin Department of Regulation & Licensing

**Q. What should I do if either my supervising pharmacist or I lose a completed certification form?**

Your supervising pharmacist will need to complete another certification form on your behalf. This form can be obtained on the Department Web site at www.drl.state.wi.us. If you cannot locate your supervising pharmacist or he or she is either unwilling or unable to complete another form on your behalf, you will not be able to claim those internship hours.

**Q. Is direct supervision required?**

No. You can work under general supervision. Your supervising pharmacist does not need to have immediate on premises availability to continually coordinate, direct and inspect at first hand your practice.

**Q. How many hours of credit can I earn?**

You may earn up to 3000 hours of internship credit in a foreign graduate internship, even though you have reached the 1500 minimum level. You are allowed additional hours so that you may continue to work as an intern while you are finalizing your application with the board and completing any required tests. After you have earned the maximum of 3000 hours as a foreign graduate intern you cannot serve as an intern under this category any longer and must only work as a pharmacy technician until receiving a pharmacist license from the board.

**Q. How many hours of credit can I earn as a foreign graduate intern without submitting proof to the board of having obtained certification by the foreign pharmacy graduate examination committee?**

You are limited to 2000 hours. This means that if you haven't previously submitted proof to the board of certification by the foreign pharmacy graduate examination committee, once you reach 2000 hours of credit as a foreign graduate intern, YOU MUST STOP WORK AS AN INTERN. Once you submit proof of certification you may continue working as a foreign graduate intern until you reach the 3000 hour limit.

**Q. Can I have more than one supervising pharmacist?**

Yes. You can have more than one supervising pharmacist. Each supervising pharmacist will certify your hours to complete your application for a pharmacist license. You are allowed to make as many copies of the internship hours certification form as you may need.

**Q. What type of record must the supervising pharmacist keep?**

The supervising pharmacist must keep a written record of the hours and location worked by you as an intern under his or her supervision. Both you and your supervising pharmacist must sign the written record. The written record shall be produced to the board upon request.

**Q. Can I work at more than one location?**

Yes. You can work at more than one location, as long as a supervising pharmacist at each location supervises you.

**Q. Can I continue to practice as a foreign graduate intern under an internship registration issued by the former Pharmacy Internship Board prior to December 31, 2001?**

Yes. A person currently practicing pharmacy as an intern on or before December 31, 2001, who registered as an intern under former s. Ph-Int 1.01 (3) (d) 3, is not required to comply with the new foreign graduate internship requirement until May 31 in the third year succeeding the year in which the registration under former s. Ph-Int 1.01 (3) (d) 3 was granted, unless such registration was previously revoked, suspended or cancelled. The supervising pharmacist shall keep a written record of the hours and location worked by the person as an intern under his or her supervision, signed by the person and the supervising pharmacist. The written record shall be produced to the board upon request. Internship hours completed under this subsection may be certified to the board on a board approved form, #2534.